

Essays – Unit VIII Checklist						
Date:	Grade:	Name:				
	Composition:					
	Paragraph	I	II	III	IV	V
Structure						
Eye Catcher (optional)	up to 6					
Introduction						
Attention Grabber	2					
Time, place, background; Definition if required	2					
Three themes stated	2					
End with Title	2					
Body Paragraphs						
Topic / Clincher		2	2	2		
Clincher / Starters		2	2	2		
Conclusion						
Three themes re-stated						2
Most important & why						2
Final Clincher Repeats Title						2
All paragraphs approximately the same size	2					
Quotations / Footnotes						
Single-spaced inset and integrated quotations	2 quotes x 4 Marks ea.					
Three sources in correct footnote form	3 sources x 4 marks ea. = 12					
Ibid & op. cit. properly used : Lead-ins	2 x 2 = 4; Lead ins 2 x 2= 4					
Bibliography	10					
Style						
Decoration (one per paragraph, none repeated)	2	2	2	2	2	2
Triple (one per paragraph, none repeated)	2	2	2	2	2	2
Dress-Ups (all six in each paragraph)	6	6	6	6	6	6
Sentence Openers (all six in each paragraph)	6	6	6	6	6	6
Presentation						
Correct format: Title underlined, name, date, spacing, margins	2					
Correct indicators	2					
Language Mechanics (points deducted for errors) see checklists Units IV to VI	up to -- 16					
Total Points	Total Possible	Your Points	Percent			
Introduction & Conclusion only						
Basic or Expository:						
<input type="checkbox"/> with Eye catcher						
<input type="checkbox"/> with quotations & footnotes						
Your Mark:						